

This is information relating to important changes to the conduct of the Friday Arraignment list in the Downing Centre, Court 3.1.

In response to COVID-19, the Honourable Justice Price AM has [directed](#) that the list be heard in court 3.1 via Audio Visual Link (AVL) **commencing this week**.

To assist in efforts to contain the spread of COVID-19, practitioners are invited to connect to their relevant appearance(s) through AVL. Instructions for connecting to the AVL system are to be provided by contacting the Arraignments List manager (email below).

In addition, to assist in running this list, matters will be allocated time slots within 15 minute windows. We ask that the Practitioner connect to the AVL system 5 minutes prior to the allocated timeslot for your matter(s). The time slots for Friday's list will be available on the District Court website at the following [link](#) by COB Wednesday preceding the Friday Arraignment list. **It is requested that you advise of any difficulties with the listed arrangement at the earliest possible time** via email (Jackie.Junkovic@justice.nsw.gov.au).

- Please note that the proceedings will be recorded consistent with ordinary court practice and it is prohibited for any attendant to make a prohibited recording.
- It is critical that parties understand that these appearances are scheduled and rely on practitioners appearing on time as advised.
- It is expected that court etiquette be adhered to consistent with appearing in person.
- Materials that are expected to be handed up in court will instead be emailed to the associate on the day (or earlier), following, if necessary, agreement between the parties.
- There is an expectation that the prosecution and defence engage outside the virtual court as much as possible, to narrow down pleas, amend indictments, consider 'by consent bail reviews' and follow any case management directions so that documents can be prepared and communicated earlier in a timely fashion.

Please contact the above email in order to ensure that you are given the appropriate login details for your appearance.