

**BEFORE THE INDUSTRIAL RELATIONS COMMISSION
OF NEW SOUTH WALES**

or as required by Schedule 1

No. IRC of 20

*(Add Title as required by
Schedule 1)*

**APPLICATION FOR
LEAVE to**

Filed by *(Name of person,
corporation, organisation or
other body filing the document)*

Contact name *(Name of
person conducting the matter)*

Address
Telephone
Facsimile
DX

*(and if solicitors or agents are
acting, add)
by their agents*

Name
Address
Telephone
Facsimile
DX

A. Application is made for leave

(state the nature of the leave sought, eg. to commence, or to take the following step)

B. in the following terms: *(or, in terms stated in the attached schedule, as the case may be*

(Where leave relates to commencing action, state: The (appropriate initiating process, eg., Application) which the applicant wishes to file is attached.)

C. Grounds:

1. {
2. { *State briefly but specifically the reasons for the application for leave.*

D. Applicant:

1. Name *(Full name of applicant).*
2. Address *(if corporation, registered office).*
3. Solicitor or agent.
4. Address for service.

E. *(state the names and addresses of such persons (if any) the applicant believes are so affected).*

F. Respondent(s):

The persons (including corporations, organisations, etc) who are interested in or may be affected by the applications (other than those included in the record maintained by the registrar pursuant to Rule 40(c)) are:

(signature)

(Capacity in which signed, eg. applicant, applicant's solicitor).

Filed (dated, if not filed): (date) 20__

continued

TO THE RESPONDENT(S):

(name each party affected by the application).

IMPORTANT NOTICE:

(1) You are *(and/or, in an application relating to or affecting an award or where appropriate, or any other person interested in or affected who desires to take part in the proceeding are)* required, under the Rules of the Industrial Relations Commission, to file a notice of appearance at the Industrial Registry *(address and telephone number)* within 7 days of service of this notice *(or as the case may be)* on you.

(2) If you do not enter an appearance, or if there is no attendance by you or your counsel, solicitor or agent at the time and place specified in this notice or as notified to you subsequently, the proceedings may be heard in your absence and an order may be made against you.

(3) Unless the time, place and date of hearing are endorsed on this application, the parties will be subsequently advised of the date time and place when the Commission will hear this application. Any enquiries should be made to the Industrial Relations Commission List Clerk, telephone *(number)*.

(where the time for service has been abridged, add

The time before which this notice *(or as the case may be)* is to be served has been abridged by the Commission to 5.00 pm on (date) 20).

(Add, where necessary, form of Appointment for Hearing)